

SECRET

DTR Staff Meeting
19 August 1971
0900 to 1035 hours

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1. DTR
Announced [redacted] as Chief/Language School. [redacted] to be Acting Deputy Chief. OTR Notice to be published. Action: EA/PB.

Appointment with Mr. Helms to discuss Studies in Intelligence in terms of how it can be organized better. The History Program, which ends 31 December, will be brought into the discussion because of the relationship of the two. DTR plans to propose a small, highly-qualified staff for the combined endeavor. Wants each person present, by the end of the day, to submit five subjects that would be suitable for the History Program (subjects outside the rigid pattern of Station and Division histories). Action.

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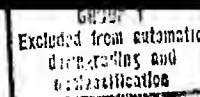
ADDS inquired about the kinds of information that should be included in a brochure that is under consideration for publication; something the recruiters could use and a source of guidelines for other employees who may be called upon to answer questions about the Agency. C/ISS is looking into Training Reports of employees who attended external programs and who may have been expected to have answers; looking into the kinds of questions that were asked. Excerpts being forwarded to ADDS. Action: C/ISS.

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Article in a forthcoming issue (expected in about three weeks) of Newsweek dealing with the subject of CIA and the Intelligence Community. Briefings are being given [redacted] and members of his research staff. Ed Proctor briefed them on Wednesday; DTR, D/OP, and the DD/S to brief them on Friday morning. Subject is "Training and Recruitment." DTR to cover management training, other internal training (exclusive of CS), external, the Curriculum Council, and programs for career development.



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2. [REDACTED]

Outlined details of the move to C of C Building. Logistics is planning for the move to begin on 30 August; 8 a.m. to midnight; two shifts; four days. Progress is slow however, and it may be the 1st of September before we start.

Requirements for the move in terms of people: teams of 18 (five for line-of-sight at Glebe Building, 11 for line-of-sight at C of C, and two or three room supervisors). Need for volunteers. Overtime allowed for all grades through GS-14. Much packing being done already.

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No word on parking in terms of how payment will be made.

Outside contractor is beginning his work and taking down blackboards from Glebe and affixing them in classrooms in C of C. Note: Mention was made of the IWA scheduled to start on 7 September. [REDACTED] to look into possibility of changing the opening date. Action: C/SIWA.

3. C/SIWA (A/DDTR)

Mentioned the 90-day freeze and the need for OTR to reduce by one tenth the GS grade average, and OTR's taking a 5% cut. Cited the fact that we will have an austere FY 72 and upward mobility is a dismal picture. No promotions, no QSIs. PSIs probably will not be allowed. Note: There is no bar to discussing this subject with employees. DTR does not intend to stop the process of promotions, that is submitting personnel actions during the freeze.

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4. A/EA/TR

MAG will be at [REDACTED] on 30 August.

Guest Speakers and the Public Media: OTR Notice is in draft; cautioned again about the need to keep the DD/S informed of even the suggestion of the plan to use people from the newspaper, TV, and radio. (DTR noted the ADDP's concern.)

UBLIC and WAEPa can be deducted from payroll; effective about 1 November. (It is presumed the new policy will be announced.)

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5. C/LS

Outlined TSD's participation in BAHLT.

6. AC/SS

Senior Seminar now has 20; meeting of the Seminar members 31 August for a briefing. Mr. Cunningham to participate in the briefing. TSB to continue to select the Seminar members. MPG to include this in the Regulation on TSB. Action: MPG.

7. AC/OS

The combined Records and Desk Orientation for CTs went well. Group very interested in many things, some of which were prompted by what they had heard in IWA (interested, for example, in non-official cover).

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8. C/CTP

[REDACTED] and he are making the rounds within the Divisions: DC/AF would like an "Africa Evening" during the next BOC. (This would be an informal get-together of CTs with AF officers.)

Concern about lack of feedback on CTs; very little to back up evaluations.

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9. [REDACTED]

[REDACTED] well; costs kept down; move to remind those whose expenditures appear to be rather heavy to guard against any overspending the next time. Many instructors on leave now. Next course is the Advanced [REDACTED] Training which begins 7 September.

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